

Self appraisal report for Year (2024-25)

Auditor Agency: Dr R R Dhanapal(Indian Institute of Public Administration, IIPA, Puducherry Regional Branch, A Training Institute of Govt. of India.)

Ministry Name: Ministry of Chemicals & Fertilizers

Department Name: Department of Chemicals & Petrochemicals

Public Authority Name: Hindustan Organic Chemicals Ltd

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.hoclindia.com/	Fully Met	1.28	https://www.hoclindia.com/contact update link
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.hoclindia.com/from	Fully Met	1.28	ok
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.hoclindia.com/lang/eng	Fully Met	1.28	www.hoclindia.com/business
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.hoclindia.com/management-team	Partially Met	0.64	update duties
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.hoclindia.com/management-team	Fully Met	1.28	https://www.hoclindia.com/uploads/userfiles/HOCL_Organogram_01_0

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								6_2025.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.hoclindia.com/committees	Fully Met	1.28	https://www.hoclindia.com/company-profile#
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.hoclindia.com/management-team	Partially Met	0.96	Authority and responsibilities assigned covering administrative, financial and judicial powers and corresponding charter of duties of each officer.
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.hoclindia.com/management-team	Not Met	0	update
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.hoclindia.com/information-under-sec-of-rti	Not Met	0	update
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.hoclindia.com/management-team	Not Met	0	update
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://www.hoclindia.com/board-of-directors	Fully Met	1.54	Flow chart of decision making process both vertical and horizontal with governing guidelines.
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.hoclindia.com/board-of-directors	Fully Met	1.54	update
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.hoclindia.com/information-under-sec-of-rti	Not Met	0	update
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.hoclindia.com/information-under-sec-of-rti	Not Met	0	update
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.hoclindia.com/information-under-sec-of-rti	Not Met	0	update
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.hoclindia.com/information-under-sec-of-rti	Fully Met	1.54	ok
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.hoclindia.com/information-un	Fully Met	1.54	ok

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					der-sec-of-rti			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.hoclindia.com/information-under-sec-of-rti	Not Met	0	update
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.hoclindia.com/information-under-sec-of-rti	Not Met	0	update
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://www.hoclindia.com/investor-grievances	Not Met	0	update
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://www.hoclindia.com/information-under-sec-of-rti	Partially Met	1.30	update
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://www.hoclindia.com/information-under-sec-of-rti	Partially Met	1.30	update
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://www.hoclindia.com/information-under-sec-of-rti	Partially Met	1.30	update
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.hoclindia.com/information-under-sec-of-rti	Partially Met	1.93	May be listed as : Classified, Unclassified, restricted,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Confidential and life period of each document and level/designation of custodian of different levels of documents
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.hoclindia.com/information-under-sec-of-rti	Not Met	0	May be listed as : Classified, Unclassified, restricted, Confidential and life period of each document and level/designation of custodian of different levels of documents
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.hoclindia.com/board-of-directors	Fully Met	0.96	ok
1.7.2	Composition	Fully Met	0.96	0.96	https://www.hoclindia.com/board-of-directors	Fully Met	0.96	https://www.hoclindia.com/committee

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.hoclindia.com/board-of-directors	Not Met	0	update
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.hoclindia.com/disclosures	Not Met	0	update
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.hoclindia.com/information-under-sec-of-rti	Fully Met	0.96	ok
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://www.hoclindia.com/disclosures	Fully Met	0.96	https://www.hoclindia.com/information-under-sec-of-rti
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://www.hoclindia.com/information-under-sec-of-rti	Fully Met	0.96	ok
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.hoclindia.com/information-under-sec-of-rti	Fully Met	0.96	ok
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.hoclindia.com/management-team	Fully Met	3.85	ok
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.hoclindia.com/management-team	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.hoclindia.com/information-under-sec-of-rti	Partially Met	1.93	update
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.hoclindia.com/information-under-sec-of-rti	Fully Met	3.85	ok
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.hoclindia.com/public-information-officers	Fully Met	3.85	ok
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.hoclindia.com/public-information-officers	Fully Met	3.85	ok
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Met	0	ok
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Met	0	ok
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.hoclindia.com/training-interventions	Partially Met	0.96	https://www.hoclindia.com/training-interventions
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Employees are encouraged to	Partially Met	0.96	ok

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					participate in programmes			
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Internal Training is provided to CPIO and DPIO	Partially Met	0.96	update
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Not Met	0	update
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Met	0	update
Total			83	83		100	50	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Not Applicable	0	0	empty	Not Met	0	update
2.1.2	Budget for each agency and plan & programmes	Not Applicable	0	0	empty	Not Met	0	update
2.1.3	Proposed expenditures	Not Applicable	0	0	empty	Not Met	0	update
2.1.4	Revised budget for each agency, if any	Not Applicable	0	0	empty	Not Met	0	update
2.1.5	Report on disbursements made and place where the related reports are available	Not Applicable	0	0	empty	Not Met	0	update
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://www.hoclindia.com/tenders	Fully Met	10.00	ok
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							

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2.2.1	Budget	Not Applicable	0	0	empty	Not Applicable	0	ok
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Applicable	0	ok
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	ok
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	ok
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	ok
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	ok
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	ok
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	ok
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	ok
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	ok
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	ok
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	ok
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	ok
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	The required information is available in Annual Reports. https://www.hocindia.com/financial-year-wise-annual-reports	Fully Met	50.00	update the CAG and PAC paras and the action taken reports (ATRs)
Total			60	60		110	60	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.hocindia.com/download-forms	Fully Met	12.50	ok
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.6	Public- Private Partnerships (PPP)- Operation	Not Applicable	0	0	empty	Not Applicable	0	ok

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	and maintenance manuals							
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	ok
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	ok
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	ok
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	ok
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of	Fully Met	50	50.00	https://www.h	Fully Met	50.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	communication - Internet (website)				oclindia.com/news/			
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://www.oclindia.com/financial-year-wise-annual-reports	Fully Met	25.00	ok
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	Company Secretary Office	Fully Met	25.00	ok
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.oclindia.com/financial-year-wise-annual-reports	Fully Met	25.00	ok
3.5.2	List of materials available at a reasonable cost of the medium	Not Applicable	0	0	empty	Fully Met	25.00	ok
Total			138	138		163	163	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	Hindi	Fully Met	9.52	9.52	https://www.oclindia.com/financial-year-wise-annual-reports	Fully Met	9.52	ok
4.1.2	English	Fully Met	9.52	9.52	https://www.oclindia.com/financial-year-wise-annual-reports	Fully Met	9.52	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://www.hoclindia.com/financial-year-wise-annual-reports	Fully Met	9.52	ok
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	No annual updation. Updated from time to time through amendments https://www.hoclindia.com/financial-reports	Fully Met	28.57	ok
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.hoclindia.com/financial-year-wise-annual-reports	Fully Met	9.52	ok
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.hoclindia.com/financial-year-wise-annual-reports	Fully Met	9.52	ok
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.hoclindia.com/financial-year-wise-annual-reports	Fully Met	9.52	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the facility	Not Applicable	0	0	empty	Not Met	0	update
4.4.2	Details of information made available	Not Applicable	0	0	empty	Not Met	0	update
4.4.3	Working hours of the facility	Not Applicable	0	0	empty	Not Met	0	update
4.4.4	Contact person & contact details (Phone, fax, email)	Not Applicable	0	0	empty	Not Met	0	update
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	"https://forms.office.com/pages/responsepage.aspx?id=DQSIkWdsW0yxEjajBLZtrQAAAAAAAAAAAMAAGpetfNUMUIRVFUwQTU5R0ZZTzdUOV05UkyMIQ3Vy4uhttps://www.hoclindia.com/investor-grievances"	Fully Met	4.10	update
4.5.2	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Applicable	0	ok
4.5.3	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Applicable	0	ok
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://www.hoclindia.com/concluded-tenders	Fully Met	4.10	ok
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.hoclindia.com/fi	Fully Met	4.10	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					nancial-year-wise-annual-reports			
4.5.6	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Applicable	0	ok
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Partially Met	4.1	2.05	Data is Available	Partially Met	2.05	ok
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://rtionline.gov.in/RTIMIS/login/index.php Information is maintained on RTI Portal and Published in Annual Reports every year	Fully Met	14.29	ok
4.6.2	Details of appeals received and orders issued	Partially Met	14.29	7.15	https://rtionline.gov.in/RTIMIS/login/index.php	Fully Met	14.29	https://www.hoclindia.com/uploads/userfiles/HOCL%2063rd%20AR%202023-24.pdf
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Applicable	0	ok
Total			131	121		159	129	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs,	Fully Met	20	20.00	https://www.h	Partially Met	10.00	Earlier CPIO

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(b) Earlier CPIO & FAAs from 1.1.2015				oclindia.com/public-information-officers			& FAAs from 1.1.2015
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.oclindia.com/information-under-sec-of-rti	Fully Met	20.00	ok
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Partially Met	20	10.00	https://www.oclindia.com/public-information-officers	Not Met	0	Appointment of Nodal Officers
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	Consultancy committee of key stake holders for advice on suo-motu disclosure -
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Not Met	0	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI
Total			80	50		100	30	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain	Fully Met	25	25.00	https://www.oclindia.com/	Fully Met	25.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	information							
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Met	0	obtain STQC certification from the Directorate of STQC and upload the certificate on the Website.
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	obtain STQC certification from the Directorate of STQC and upload the certificate on the Website.
Total			25	25		50	25	
Grand Total			517	477		682	457	